



Season 2016-2017

Dear Parents,

The following are financial policies pertaining to your child's enrollment in the music educational programs provided by Midwest Young Artists Conservatory. The MYAC staff sincerely appreciates your cooperation with our efforts to streamline the registration and tuition collection processes.

Registration

Formal entry into all ensembles of Midwest Young Artists Conservatory, with the exception of Reading Orchestra, Little Maestros, and Mighty Maestros, is by audition only. In May, or upon acceptance into the ensembles, new students and current members moved up to the next level ensemble indicate their interest in participating by completing and signing an *Intent to Participate Form* and submit the form with a **\$100 non-refundable, non-transferable tuition deposit for each ensemble or jazz combo** to register for the coming season. This deposit will be applied to your child's 2016-2017 Tuition.

Returning members who elect to remain in their current ensemble follow the same procedure and must register before April 15th.

Tuition Billing

Tuition invoices are prepared one month prior to the start of each year. Tuition **is payable in full by the payment due date specified on the invoice**. An alternative payment plan is included with the tuition invoice. The first installment payment is also due by the due date. Please observe the payment schedule due dates to avoid additional interest charges. **Please note that there is a \$10 fee per month if you elect to use a Payment Plan**. All tuition must be paid in full by December 31, 2016, to ensure your child's placement for the remainder of the year.

Payment Methods

You may submit tuition payment by cash or check to Midwest Young Artists Conservatory. (We charge a \$25 fee for every returned check.) If you wish to pay by credit card, please visit: <https://secure.mya.org/forms/tuition.php> (or, MYA Home Page > for Students>Tuition) to submit payment through **PayPal**.

Finance Charges

Finance charges will be assessed on past due balances at 21% APR or \$10.00 minimum per month. This includes late payments for those who choose to pay using the Payment Plan. It takes time to review accounts receivable and carry out collection activities; late fees posted to tuition accounts will not be reversed.

Withdrawal and Tuition Refund

You forfeit minimally the \$100 tuition deposit in case of withdrawing from an ensemble. In order to receive a tuition refund, a withdrawal notice must be submitted in writing and postmarked by the second scheduled rehearsal of the specific ensemble you are leaving. From the second scheduled rehearsal forward, **absolutely no tuition refunds** will be issued. **Large ensemble tuition is never prorated.**

Financial Aid Application

MYAC makes every attempt to ensure that no one is excluded from participation in MYAC Programs for financial reasons. The Confidential Financial Aid Application Form is downloadable from the MYA website: https://www.mya.org/pdfs/financial_aid.pdf. Please apply early to ensure best fund availability or do so when special circumstances occur. **For maximum consideration, apply before August. PLEASE NOTE: Available financial assistance is reduced 10% each subsequent**



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month after August. The portion of tuition not funded by the MYAC Financial Aid Program is the responsibility of the scholarship recipient and should be submitted according to tuition payment policies.

Students: Your Responsibilities as an MYAC Member

- ▶ **Make rehearsals a priority by honoring the attendance policy.**
- ▶ **If you will be absent or tardy for any reason, submit the Absence Form on-line as soon as you are aware of the conflict or no later than Thursday before the rehearsal.**
- ▶ **Arrive 10 to 15 minutes before rehearsals begin, have your instrument ready, and be mentally and physically ready to play.**
- ▶ **Bring all music and a pencil to rehearsals. MYAC charges \$1 per part to replace music you already received.**
- ▶ **Come musically prepared. Practice during the week and have your private teacher help you prepare when necessary.**
- ▶ **Respect all members' desire to participate fully without distraction.**
- ▶ **No food or drink in the rehearsal rooms.**
- ▶ **Pick up all trash around the rehearsal room and turn in extra music at the conclusion of each rehearsal, sectional, or concert.**
- ▶ **It is the responsibility of MYAC to make available all information about rehearsals, concerts, special events, and schedule or program changes. Such information will be available in Weekly Newsletters. The most up-to-the-minute changes will also be posted on the Members Calendar on the MYAC web site. It is the responsibility of the student and/or parent to obtain this information and to be aware of any changes.**
- ▶ **Dress rehearsals are mandatory** for participation in concerts. There are no exceptions unless this is cleared with the MYAC Director months ahead of time. It is not necessary to wear concert attire for the dress rehearsal.
- ▶ **Midwest Young Artists is committed to a partnership with our public and private schools. Towards that end, MYAC students are expected to participate in their school music programs wherever they exist. This can be in whatever capacity the school may offer, be it choir, musical theatre, band or orchestra. MYAC asks its students to participate in at least one musical activity in school.**
- ▶ **MYAC also is committed to doing outreach in the public schools and expects each MYAC member will make every effort to be available once a year to play a concert during the school day. MYAC will make every effort to give plenty of notice of these outreach activities and to provide a letter to your child's school teachers and administrators outlining the reason for the absence.**

Additional Information for Chamber Music Participants:

Your Responsibilities as an MYAC Chamber Ensemble Member

- ▶ **Make rehearsals a priority by attending every chamber music coaching and performance.**
- ▶ **If you will be absent or tardy for any reason, submit the Absence Form on-line as soon as you are aware of the conflict AND notify your Coach by e-mail. Depending on your coach's preference, you may be asked to arrange an appropriate fellow musician to substitute for you.**
- ▶ **Come musically prepared. Bring all of your music to all coachings, rehearsals, and performances; MYAC charges \$1 per part to replace music you already received.**



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- ▶ **Be available to perform when scheduled at Sunday Soirees and other Chamber Music performances. The expectation is that every group will perform twice per year, and that intensive chamber music groups will perform a minimum of four times a year.**

Keep this page as your reference. Do not return it with the Intent Form to MYAC. Thank you!